



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

September 2, 2025
Public Works Conference Room

Present: AJ Westlund, Chair
Tricia Hafner
Nick Raba
Dan Brummer

Absent: Marco Levario and Jared Burns

Staff: Julia Hajduk, City Manager; Bob Parsons, City of Stayton Parks; and Barry Buchanan, Interim PW Director

Guest(s): None

CALL TO ORDER: Chair Westlund called the meeting to order at 6:00 pm.

COMMENTS FROM THE PUBLIC:

None

REVIEW AND APPROVAL OF MINUTES:

Minutes of July 1, 2025 approved. Motion made by Tricia Hafner, seconded by Nick Raba and approved 4 to 0.

Minutes of July 7, 2025 special meeting approved. Motion made by Dan Brummer, seconded by Tricia Hafner and approved 4 to 0.

GENERAL BUSINESS:

- a. Review and acknowledge July Parks Report – The Board members reviewed and acknowledged the July Parks report. The August report will be included in next month's packet
- b. Review and acknowledge July and Aug Pool Report – The Board members reviewed and acknowledged the July and August Pool report
- c. Review and comment on Park and Pool Levy presentation – Julia reviewed the draft presentation with information on the parks and pool levy and asked for input. The Board members discussed writing a letter for the voter's pamphlet. Nick Raba will lead the activity on organizing this.

Julia also shared the fact sheet that had been prepared and it was suggested that this be included in the utility bill mailer.

- d. Discussion of frisbee golf sponsorship/updates – The Board discussed the draft letter and made some suggested modifications. Bob provided details of the proposed signage changes. Board members suggested adding a QR code for map of the full site, allowing feedback, etc. The sponsorship amount was discussed and still needs to be confirmed, but it was suggested to be between \$200-\$250 per year.
- e. Review draft donation policies and suggest modifications – Tabled for discussion next time.
- f. Review Adopt a Park policies and suggest modifications - – Tabled for discussion next time.

OTHER BUSINESS:

None

ADJOURN – The meeting was adjourned at 7:00 pm. The next meeting is scheduled for October 7, 2025 @ 6pm